

**St. Augustine Lighthouse and Museum, Inc. (SAL&M)
Job Description**

Job Title:	Conservation Technician	Duration:	Temporary
Reports To:	Archaeological Conservator and SAL&M CIP Deputy Director		Part-time
Department:	Lighthouse Archaeological Maritime Program (LAMP)	FLSA:	Non-Exempt

Job Summary:

Primary duty's under the direction of SAL&M is to assist the Archaeological Conservator in treating and processing primarily waterlogged material culture recovered from shipwrecks and other maritime sites. This includes documentation of artifacts and data entry, as well as hands on cleaning and stabilizing artifacts under the direct guidance of the Archaeological Conservator. Training will be provided as needed. Attention to detail is a requirement.

Hours:

Flexibility is required: Monday – Sunday, work during the hours of 9am to 6pm adding up to 20 hours per week. Some weekend work is required.

Major Responsibilities:

- Artifact documentation, photography, and record keeping
- Data Entry
- Artifact treatment and stabilization
- Water and other chemical bath changes
- Chloride testing
- Sorting of recovered archaeological materials
- Public outreach
- Other duties as assigned

Scope:

This is a temporary, part-time position with a specific end date. This position is only open during the period of the grant funding the position. Must complete projects and assignments in a timely manner, be detail oriented, and exercise good judgment. Must be able to work efficiently and professionally without constant supervision.

Qualifications:

BA Strongly Recommended; Prior conservation laboratory work preferred. Experience with Past Perfect, MS Word, Access, and Excel a plus.

Essential Functions/Physical Requirements:

The duties above indicate the essential functions of the job. Must be able to climb the lighthouse tower as required. A moderate amount of heavy lifting is required.

Understand and Support our Mission:

To Discover, Preserve, Present, and Keep Alive the Stories of the Nation's Oldest Port as Symbolized by our Working St. Augustine Lighthouse. Climb Lighthouse as required.